



جامعة مصر للمعلوماتية
EGYPT UNIVERSITY
OF INFORMATICS



FACULTY OF
BUSINESS INFORMATICS

EGYPT UNIVERSITY OF INFORMATICS

FACULTY OF BUSINESS INFORMATICS



**NEW FACULTY MEMBERS
HANDBOOK**

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Dean Welcoming Message to The New Faculty Members

On behalf of the entire faculty and staff of the Faculty of Business Informatics at EUI University, I am delighted to welcome you! We are thrilled to have you join our community of scholars and educators, and we look forward to working with you to achieve our shared mission of providing high-quality education and research in the field of business informatics.

We are proud to have the unique dual degree agreement with Ottawa University, Telfer School of Management, through which we are providing state of art Business Informatics Program.

As a new member of staff or doctor, you will have the opportunity to make a significant contribution to our faculty and to the field of Business Informatics. You will have the chance to teach and mentor our students, conduct cutting-edge research, and collaborate with other leading scholars in your field.

We are committed to providing you with the resources and support you need to succeed. We have a state-of-the-art facility, a well-stocked library, and a team of experienced and dedicated faculty and staff. We also offer a variety of faculty development programs to help you improve your teaching and research skills.

I encourage you to get involved in the faculty community. Through attending faculty meetings, participating in faculty development programs, and collaborating with other faculty members on research and teaching projects. We are a diverse and inclusive community, and we value your contributions.

Again, welcome to the Faculty of Business Informatics at EUI University! We are excited to have you join our team.

Sincerely,

Prof. Samaa Attia
Dean, Faculty of Business Informatics EUI University





About Egypt University of Informatics (EUI)

- At the Heart of the Knowledge City at the New Administrative Capital, The Ministry of Communications and Information Technology established EUI, in collaboration with the Ministry of Higher Education and Scientific Research, to be the first specialized university in Communications and Information Technology and their affected fields across the Middle East and Africa.
- As a non-profit Information and Communications Technology (ICT) specialized university, EUI seeks to create a specialized ICT community and equip young people with digital skills to fill in-demand jobs in local, regional, and international labor markets. Establishing EUI is part of The Ministry of Communications and Information Technology's efforts to build an integrated information society and support the growth of the ICT sector in the New Administrative Capital. EUI has four faculties: Computing and Information Sciences, Engineering, Business Informatics, Digital Arts, and Design.
- EUI offers technology-oriented, multi-disciplinary, and inter-professional programs, focusing on emergin technologies, business and market needs and their applied related areas and disciplines.
- EUI attracted distinguished faculty members in challenging fields with long international experience in teaching and scientific research; the administrative structure was carefully selected at the highest standards. Egyptian and international experts designed academic courses in different fields including Digital Transformation, AI, Data Engineering, the Fourth Industrial Revolution, Electronics Manufacturing, Communication Sciences, Fintech, Data Analytics, Digital Marketing, Animation Arts, User Experience (UX), and Digital Game and Product Design. The courses were modeled on world-class universities' offerings, considering Egyptian quality and accreditation standards, through dual degree agreements that the Faculty of Business Informatics has with Telfer which is top of 1% of business schools worldwide, had also achieved the triple crown of accreditation





ABOUT the Faculty of Business Informatics

- The EUI faculty of Business Informatics offers a balanced amalgamation of the business and technology qualifications that are essential for the market. Information Technology (IT) is becoming a key success factor for today's organizations, especially, with the rise of globalization. Thus, the demand for individuals who can master business managerial along with the latest technical skills has never been more enthralling.
- The graduates of the EUI's faculty of Business informatics are expected to attain the problem-solving techniques, complemented by the IT know-how, that are required to solve contemporary business issues. Moreover, as the market now needs businesses to innovate and develop information systems that can be implemented for quick, effective, and efficient business solutions, therefore, the importance of Business Informatics cannot be undervalued.





This handout is designed also to share with you

Our Vision, Mission, Values

Vision

- To be a Center of Excellence in the Education and Research in Business Informatics. Providing a high-quality education with International Standards by working on the International, Regional, and local scope.

Mission

- The mission of the Faculty of Business Informatics is to provide high-quality education and research in the field of business informatics. We are committed to preparing our students to become successful leaders in the digital economy.

Values

- The Faculty of Business Informatics is committed to the following values:
- Excellence: We strive to provide our students and faculty with the highest quality education and research possible.
- Innovation: We are committed to developing new and innovative ways to teach and learn about business informatics.
- Collaboration: We believe that collaboration is essential to success. We encourage our students and faculty to collaborate with each other and with external partners.
- Diversity: We value diversity and inclusion. As diversity is essential in creating a vibrant and innovative learning environment.
- Academic Integrity and Honesty : Faculty members also have a responsibility to model academic honesty in their own work. This means citing sources properly, avoiding plagiarism, and being honest in their dealings with students and colleagues.



This handout is designed also to share with you *Strategic Objectives*

strategic Objectives

- Provide students with the basics of knowledge in the fields of technology and business management through high-quality academic programs.
- Establish scientific and research relationships between the faculty, local and international public and private institutions.
- Create graduate study programs and encourage scientific research in different departments and develop them in a way that meets the requirements of sustainable development.
- Introduce new programs and modern laboratories to keep up with the continuous development in the fields of technology and business management and meet the requirements of the on-ground job market
- Provide an attractive work environment for faculty and staff members that allows for continuous development.
- Provide advanced educational services that keep pace with scientific progress in the fields of business management and work to sign agreements with prestigious international universities.
- Prepare distinguished graduates capable of working with the spirit of teamwork, possessing appropriate skills for communication, creative thinking, critical analysis, and competition in the job market.



This handout is designed also to share with you *Programs and Competitive Edge*

Programs

The Faculty of Business Informatics offers the following programs:

- **Business Analytics:** Helps students to Learn to develop business solutions, build analysis models and simulations to create scenarios, understand realities and predict future states.
- **Business Technology Management:** This program is an information technology related option for students interested in combining a passion for business with an interest in technology.
- **Entrepreneurship and Innovation:** How to develop and manage a business venture is the focus here. Also, you will be exposed to making use of new changes and/or trends to start a new business and/or improve an existing one.
- **Digital Marketing and E-commerce:** Explore the current and future areas that are commonly worked on in international settings such as blockchain, virtual reality, augmented reality, artificial intelligence, programmatic advertising, transitional PR, and more
- **Finance:** Learn about the different finance aspects/areas such as Personal Finance, Corporate Finance, and Public/ Government Finance.
- **Accounting:** Discover and have a good command of accounting techniques and applications, independent auditing, reporting standards and accounting ethics and learn how to measure the company's performance and take monetary decisions to achieve profit maximization.

Business Informatics Competitive Edge



Dual-degree with Ottawa University - Telfer School of Management

- The Faculty of Business Informatics is proud to offer this dual degree agreement with Ottawa University, Telfer School of Management, ranked #10 in Canada for business education. The University of Ottawa is a member of the U15 group of leading research-intensive universities in Canada, and the Telfer School of Management holds the triple crown of business school accreditations from AACSB, AMBA, and EQUIS, placing the school among the top 1% of the world's business schools.



This handout is designed also to share with you *Resources and Tell About Academic Calendar Academic Day*

Resources

The Faculty of Business Informatics has a number of resources available to its students and faculty, including:

- State-of-the-art computer labs and classrooms.
- A well-stocked library with a wide range of books and journals on business informatics.
- A research center with access to high-performance computing resources.
- A team of experienced and dedicated faculty and staff.

Academic Calendar

- The academic calendar is announced upon the approval of the University Council at the beginning of each semester.

Academic Day

- The academic day starts from 9:00 am to 4:00 pm all week and the duration of each class (Lectures and tutorials) is 2 hours.





Getting Started

- Once you have arrived at Faculty of Business Informatics, you will be assigned a mentor who can help you get settled in and learn about the faculty and the university. Your mentor will also be able to help you develop your teaching and research plans.
- We encourage you to explore the faculty's website and to reach out to your mentor or other faculty members if you have any questions. We look forward to working with you to create a successful and rewarding career at the Faculty of Business Informatics.
- **Faculty Meetings:** The faculty holds regular faculty meetings to discuss important matters such as curriculum development, research, and student affairs. All faculty members are encouraged to attend faculty meetings. Newcomer professors are expected to attend all faculty meetings and other required events.





The First Three Months are the Probationary Period

During the probationary period, new professors are expected to demonstrate their excellence in teaching, research, and service. They are also expected to contribute to the university community and to their department.

Here are some tips for success during the probationary period

- Set clear goals for yourself. What do you want to achieve during your probationary period? Once you know your goals, you can develop a plan to achieve them.
- Meet with your mentor regularly. Your mentor can provide you with guidance and support during your probationary period. They can also help you to stay on track with your goals.
- Get involved in the university community. Attend faculty meetings, participate in committees, and volunteer for events. Getting involved in the university community will help you to build relationships with your colleagues and to learn more about the university.
- Teach effectively. Teaching is one of the most important duties of a professor. Make sure that you are teaching your courses effectively by using a variety of teaching methods and by assessing your students' learning.
- Conduct research. Research is another important duty of a professor. Make sure that you are conducting research that is relevant to your field and that is high quality.
- Publish your research. Publishing your research in scholarly journals and books is one of the best ways to demonstrate your expertise in your field.
- Present your research at conferences. Presenting your research at conferences is another great way to share your work with the academic community.
- Serve on committees. Serving on committees is a great way to contribute to the university community and to your department.
- Mentor students. Mentoring students is a great way to give back to the academic community and to help students to succeed.
- Create an account at the Google scholar to include all of your publications and ensure that the affiliation is the EUI.



By following these tips, you can increase your chances of success during the probationary period

- The probationary period can be a challenging time, but it is also a time of great opportunity. By following the tips, you can set yourself up for success during the probationary period.
- Confirmation of probationary period: If the probationary period of service has been completed satisfactorily, an individual will receive confirmation of its completion from Human Resources.

Digital marketing encompasses all marketing efforts that use an electronic device or the internet. Businesses leverage digital channels such as search engines, social media, email, and other websites to connect with current and prospective customers.





Course Preparation

- One of the most important aspects of teaching at the faculty is course preparation. This includes developing a detailed syllabus, creating engaging lectures and activities, and selecting appropriate readings and assignments.

Here are some tips for course preparation

- Start early. Don't wait until the last minute to start preparing for your course. Give yourself plenty of time to develop a syllabus, create lectures and activities, and select readings and assignments.
- Be clear about your learning objectives. What do you want your students to learn by the end of the course? Once you know your learning objectives, you can start to develop a syllabus and create lectures and activities that will help your students achieve those objectives .
- Be organized. Keep track of your syllabus, lectures, activities, readings, and assignments in a way that makes it easy to find what you need.
- Be willing to adapt. Your students may have different learning styles and needs .
- Be prepared to adapt your course plan as needed to accommodate your students .

Classroom Management

- Creating a positive and productive learning environment is essential for successful teaching .
- Be prepared. Know your material and have a plan for each class meeting. This will help you to stay on track and avoid getting sidetracked .
- Be clear and concise. When giving instructions or explaining concepts, Avoid using jargon or technical terms that your students may not understand .
- Be respectful. Treat your students with respect, even if you disagree with them.
- Be fair. Be consistent in your grading and expectations .
- Be flexible. Things don't always go according to plan in the classroom. Be prepared to adapt your lesson plan as needed .

Assessment

- Assessment is an important part of the learning process. It allows you to measure your students' understanding of the course material and to provide them with feedback on their progress.

Here are some tips for assessment

- Use a variety of assessment methods. This will help you to get a more complete picture of your students' learning.
- Make sure your assessments are aligned with your learning objectives. Your assessments should measure what you want your students to learn.
- Provide feedback on student work. Feedback helps students to understand their strengths and weaknesses and to improve their work.
- Be fair and consistent in your grading.

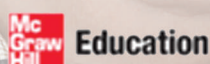
Additional Tips

- 'Get to know your students. Take the time to learn about your students' interests and backgrounds. This will help you to connect with them and to create a more engaging learning environment.
- Be supportive. Faculty students can face a variety of challenges, both academic and personal. Be supportive of your students and help them to succeed.
- Take care of yourself. Teaching can be a demanding job. Make sure to take care of yourself physically and mentally.
- ***We hope this handout will be helpful. Welcome to the world of Faculty of Business Informatics AGAIN***

Library and Research Resources

The EUI Library serves the entire university community and offers many services that contribute to the educational process and the research in the best possible way.

Once the Professor determines the book that will be needed for the course, they will immediately get the access to the materials needed for the course. The library provides access to the top 5 publisher platforms to browse and find relevant textbooks and supplementary materials.



Hard Copies Availability: If the Professor prefers to have the printed copy, he/she can receive it from the library.

You will find the library on the ground floor, room number 116, next to the main auditorium from 9:00 am to 4:00 pm.

Capabilities with an access to multiple databases, e-journals, and applications through the Egyptian Knowledge Bank portal and other databases.



IT Services

-Email and Campus Wi-Fi

All registered faculty members are provided with a university email account which will be sent to the faculty member personal accounts by the admission department. This email account will serve as an official means of communication between faculty members and administrative staff.

EUI also provides Wi-Fi access throughout the campus to ensure that the faculty members have reliable internet connectivity for their academic and research needs. Here's how to connect to the student Wi-Fi network:

- Locate and select the "EUI_USERS" network from the available Wi-Fi networks on your device.
- Enter EUI email username and password when prompted for authentication.
- Once connected, you should have access to the internet.

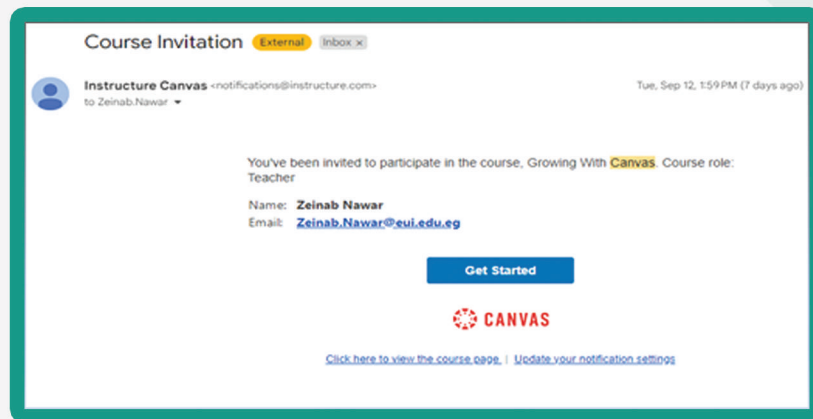


"Online Learning Platform "Canvas

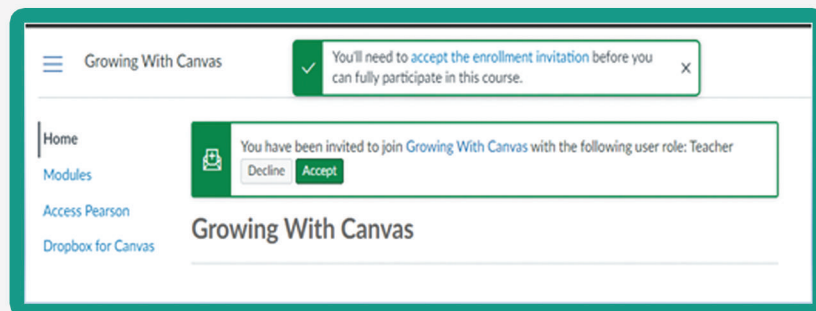
Canvas is an advanced learning management system; it will be a way of official and organized way of communicating with the students in one convenient place! Within a Canvas course, Professors can submit the lectures, tutorials and any assigned materials publish grades, and any other task based on the implementation technique that will be determined by the Professor.

Instructions for Professors Login to Canvas :

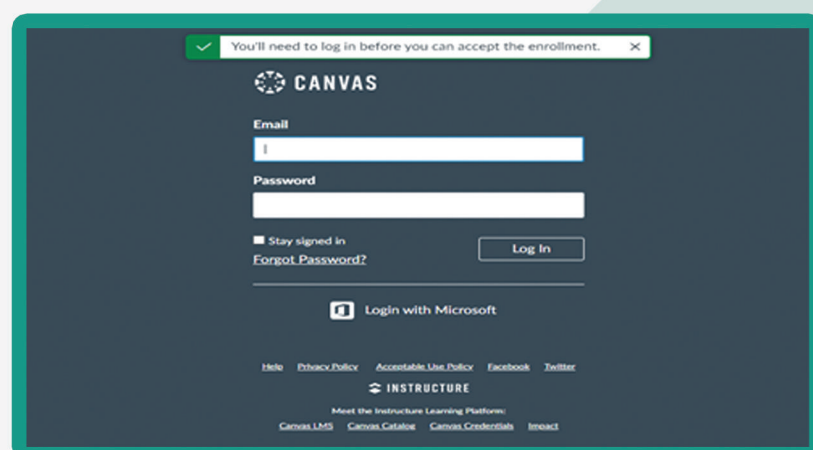
- Using a web browser, log in to Microsoft 365. Use your Network username and password.
- You will begin to see your courses that you teach after getting a course invitation .



You have to accept the invitation



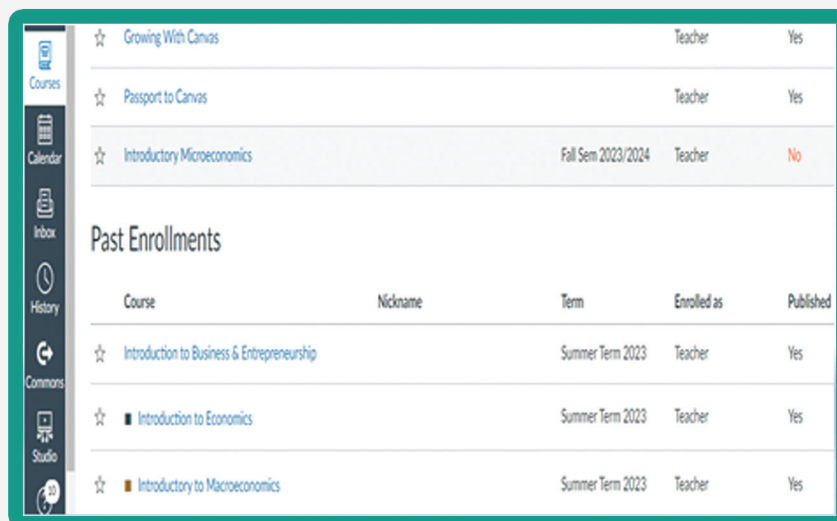
Then the Window of CANVAS will appear, YOU have to login in with Microsoft





"Online Learning Platform "Canvas

Then WINDOW of the courses that the Professor will teach appears



The Professors can upload the material of the course, Assignments, Quizzes OR can start Discussions and put Announcements.





Security Awareness -

It is essential to stay vigilant and practice good cybersecurity hygiene when using email and the Wi-Fi network. Follow these best practices :

- Regularly update your email password.
- Be cautious of phishing emails and avoid clicking on suspicious links or downloading attachments from unknown sources.
- Install and update antivirus software on your devices.
- Use secure and encrypted connections for sensitive transactions and communications.

By following these guidelines, you can ensure that your email and Wi-Fi experiences at our university are productive, secure, and efficient .



Academic Integrity

The Faculty member must ensure that the students must avoid any academic dishonesty or misconduct, including but not limited to:

- **Plagiarism** :Presenting someone else's ideas, words, or creative, scientific, or technical work as one's own. This includes paraphrasing, summarizing, or direct quotation without proper citation.
- **Cheating** :Engaging in deceptive practices, trickery, imposture, or manipulation to gain an unfair advantage, often at the expense of others. Both the person providing and receiving assistance are considered to be engaging in cheating.
- Assisting in cheating.
- Impersonating another student during exams.
- Using unauthorized assistance during exams.
- Submitting the same work for multiple courses.
- Submitting work authored by others.
- Receiving or providing unauthorized help or assistance in any academic work or assignment.
- Intentionally violating program and degree requirements and University regulations.
- Dishonest reporting of computational, statistical, experimental, or research results.
- Using smart or electronic devices for cheating.

Please note that maintaining academic integrity is crucial, and violations of this policy will be taken seriously and addressed accordingly.

Purpose:

The purpose of this academic policy is to promote and uphold academic integrity within Business Informatics faculty. Turnitin is utilized as a tool to detect plagiarism, ensuring that students submit original work and receive proper recognition for their academic efforts.

Scope:

This policy applies to all students, faculty, and staff involved in the academic process at faculty of Business Informatics.



Academic Advising & Support Services

One of the most important tasks for the doctors and professors is to act as an Academic Advisor to counsel the students concerning their academic plans and progress, academic schedule, choice of major, and other academic activities and career goals, to assist the student in making decisions concerning personal educational goals leading to graduation.

- The student's advisor will do the followings:

1. Meet with students at least 2 times per semester to review degree progress.
2. Keep up with registration deadlines.
3. Assist students with any changes in their course of study.
4. Aiding in the course selection process to ensure progress towards student goals.
5. Maintaining updated reports on student progress.
6. Demonstrate a strong understanding of institutional policies.
7. Follow-up with the advisee on any report of unsatisfactory work (notice of class probation for poor attendance, a notice of failing grades, incomplete grades etc).

9. Inform and, if necessary, refer students to other institutional resources when academic, attitudinal, attendance, or other personal problems require intervention by other professionals. (e.g., Admission, (Clinic, Dean, etc).
10. Proactively contact and be available for student advisees on a regular basis.
11. Office hours should be posted on the advisor's office door and preferably given to the advisee early in the semester.



For Further Information, related to other important information related to HR, IT, Clinic, Transportation it is a high priority to contact the follows to arrange for other logistical important services :

Departments	Contact Information
HR Dept.	HR@eui.edu.eg
Library	library@eui.edu.eg
EUI IT	itsupport@eui.edu.eg
EUI Clinic	01090080150 or clinic@eui.edu.eg
Transportation	01030085060 or ibrahim.najm@eui.edu.eg



Annex 1 : Tentative Study Plan:

• First Year Study Plan

Semester #1		
Course Code	Course Name	CHs
BMA101	Mathematical Methods I	3
BAC 161	Financial Accounting	3
BEI111	Introduction to Business & Entrepreneurship	3
BEC 101	Introductory Microeconomics	3
BPH 101	Critical & Scientific Thinking	3
HUM108	Business English	2
Total CHs		17

Semester #2		
Course Code	Course Name	CHs
BMA102	Mathematical Methods II	4
BEI 112	Introduction to Management & Organization	3
BEC 102	Introductory Macroeconomics	3
BFT 231	Financial Management	3
HUM104	Academic Writing	3
Total CHs		16

• Second Year Study Plan

Semester #3		
Course Code	Course Name	CHs
BST 201	Statistics 1 + Statistics Lab 1	4
BAC 162	Managerial Accounting	3
BEI 212	Leadership & Organizational Behavior	3
BEI 211	Business Law	3
BBT 231	Business Information Technology	3
BBT 201	Applications of Information Technology for Business	1
Total CHs		17

Semester #4		
Course Code	Course Name	CHs
BST 202	Statistics 2 + Statistics Lab 2	4
BCS 101	Programming in Python I	3
BDM 221	Principles of Marketing	3
BOS 201	Operations & Supply Chain Management	3
BEI 213	Business Ethics	3
Total CHs		16

• **Third Year Study Plan - Entrepreneurship and Innovation Program**

Semester #5		
Course Code	Course Name	CHs
BBA 341	Applied Analytics for Solving Business Problems	3
BEI 311	Business Communication	3
BDM 321	Marketing Research	3
BEI 312	International Ventures	3
BEI 212	Leadership & Organization Behavior	3
Total CHs		15

Semester #6		
Course Code	Course Name	CHs
BDM 322	Digital Marketing	3
BEI 315	Innovation Management	3
BEI 314	Business Strategy	3
	Major Elective	3
BEI 316	Business Planning & Pitching	3
Total CHs		15

• **Fourth Year Study Plan - Entrepreneurship and Innovation Program**

Semester #7		
Course Code	Course Name	CHs
BFT 494	Entrepreneurial Finance	3
BDM 421	Electronic Commerce & Digital Business Models	3
BCP 411	Capstone Project 1	3
	Major Elective	3
	General Elective	3
	General Elective	3
Total CHs		18

Semester #8		
Course Code	Course Name	CHs
BEI 411	Managing the Growing Venture	3
BEI 414	Project Management	3
BCP 412	Capstone Project 2	3
	Major Elective	3
	General Elective	3
	General Elective	3
Total CHs		18

N.P: In addition to a summer training representing 6 credit hours, which is done during any summer vacation after the student has passed at least 51 credit hours.

• **Third Year Study Plan - E-Commerce and E-Marketing Program**

Semester #5		
Course Code	Course Name	CHs
BBA 341	Applied Analytics for Solving Business Problems	3
BEI 311	Business Communication	3
BDM 321	Marketing Research	3
BEI 312	International Ventures	3
	Major Elective	3
Total CHs		15

Semester #6		
Course Code	Course Name	CHs
BDM 322	Digital Marketing	3
BDM 323	Buyer Behavior	3
BEI 314	Business Strategy	3
BEI 316	Business Planning & Pitching	3
BEI 313	Human Resource Management	3
Total CHs		15

• **Fourth Year Study Plan - E-Commerce and E-Marketing Program**

Semester #7		
Course Code	Course Name	CHs
BDM 423	Promotion Management	3
BDM 421	Electronic Commerce & Digital Business Models	3
BCP 421	Capstone Project 1	3
	Major Elective	3
	General Elective	3
	General Elective	3
Total CHs		18

Semester #8		
Course Code	Course Name	CHs
BDM 425	Distribution Channels	3
BDM 427	Marketing Strategy	3
BCP 422	Capstone Project 2	3
	Major Elective	3
	General Elective	3
	General Elective	3
Total CHs		18

N.P: In addition to a summer training representing 6 credit hours, which is done during any summer vacation after the student has passed at least 51 credit hours.

● **Third Year Study Plan - Business Technology Management Program**

Semester #5		
Course Code	Course Name	CHs
BBA 341	Applied Analytics for Solving Business Problems	3
BEI 311	Business Communication	3
BCS 301	Programming in Python 2	3
BEI 312	International Ventures	3
BBT 332	Database Modeling & Design	3
Total CHs		15

Semester #6		
Course Code	Course Name	CHs
BEI 313	Human resource Management	3
BBT 331	Analysis of Enterprise Systems & Architecture	3
BBT 333	Analysis & Modeling of Business Processes & Systems	3
BEI 314	Business Strategy	3
BBT 334	Information Security	3
Total CHs		15

● **Fourth Year Study Plan - Business Technology Management Program**

Semester #7		
Course Code	Course Name	CHs
BBT 431	Strategic Information Technology Management	3
BDM 421 + BBT 430	Electronic Commerce & Digital Business Models + Information Technology Lab	3
BCP 431	Capstone Project 1	3
	Major Elective	3
	Major Elective	3
	General Elective	3
Total CHs		18

Semester #8		
Course Code	Course Name	CHs
BEI 414	Project Management	3
BBT 436	Decision Support Systems & Business Intelligence	3
BCP 432	Capstone Project 2	3
	Major Elective	3
	General Elective	3
	General Elective	3
Total CHs		18

N.P: In addition to a summer training representing 6 credit hours, which is done during any summer vacation after the student has passed at least 51 credit hours.

● **Third Year Study Plan - Business Analytics Program**

Semester #5		
Course Code	Course Name	CHs
BBA 341	Applied Analytics for Solving Business Problems	3
BEI 311	Business Communication	3
BCS 301	Programming in Python 2	3
BEI 312	International Ventures	3
BEI 212	Leadership & Organization Behavior	3
Total CHs		15

Semester #6		
Course Code	Course Name	CHs
BMA 342	Linear Algebra	3
BBA 343	Data Visualization & Storytelling	3
BEI 314	Business Strategy	3
BBA 344	Machine Learning for Predictive Analytics	3
BBA 345	Machine Learning for Prescriptive Analytics	3
Total CHs		15

● **Fourth Year Study Plan - Business Analytics Program**

Semester #7		
Course Code	Course Name	CHs
BDM 421	Electronic Commerce & Digital Business Models	3
BBA 442	Business Simulation Analytics	3
BCP 441	Capstone Project 1	3
	Major Elective	3
	Major Elective	3
	General Elective	3
Total CHs		18

Semester #8		
Course Code	Course Name	CHs
BBA 441	Time Series and Forecasting Analytics	3
BEI 414	Project Management	3
BCP 442	Capstone Project 2	3
	Major Elective	3
	General Elective	3
	General Elective	3
Total CHs		18

N.P: In addition to a summer training representing 6 credit hours, which is done during any summer vacation after the student has passed at least 51 credit hours.

● **Third Year Study Plan - Finance Program**

Semester #5		
Course Code	Course Name	CHs
BBA 341	Applied Analytics for Solving Business Problems	3
BEI 311	Business Communication	3
BFT 352	Financial Modeling	3
BEI 312	International Ventures	3
BAC 361	Intermediate Accounting 1	3
Total CHs		15

Semester #6		
Course Code	Course Name	CHs
BEI 313	Human Resource Management	3
BFT 351	Corporate Finance	3
BEI 314	Business Strategy	3
BFT 353	Financial Markets & Institutions	3
BFT 354	Bank Management	3
Total CHs		15

● **Fourth Year Study Plan - Finance Program**

Semester #7		
Course Code	Course Name	CHs
BDM 421	Electronic Commerce & Digital Business Models	3
BFT 259	Finance Theory	3
BFT 451	Investment Analysis	3
BCP 451	Capstone Project 1	3
	Major Elective	3
	General Elective	3
Total CHs		18

Semester #8		
Course Code	Course Name	CHs
BFT 453	Portfolio Management	3
BFT 452	Options & Derivatives	3
BCP 452	Capstone Project 2	3
	Major Elective	3
	General Elective	3
	General Elective	3
Total CHs		18

N.P: In addition to a summer training representing 6 credit hours, which is done during any summer vacation after the student has passed at least 51 credit hours.

• **Third Year Study Plan - Accounting Program**

Semester #5		
Course Code	Course Name	CHs
BBA 341	Applied Analytics for Solving Business Problems	3
BEI 311	Business Communication	3
BAC 361	Intermediate Accounting 1	3
BEI 312	International Ventures	3
BAC 363	Cost Accounting	3
Total CHs		15

Semester #6		
Course Code	Course Name	CHs
BAC 362	Intermediate Accounting 2	3
BFT 351	Corporate Finance	3
BEI 314	Business Strategy	3
BEI 313	Human Resource Management	3
	Major Elective	3
Total CHs		15

• **Fourth Year Study Plan - Accounting Program**

Semester #7		
Course Code	Course Name	CHs
BDM 421	Electronic Commerce & Digital Business Models	3
BAC 461	Auditing	3
BAC 462	Taxation	3
BCP 461	Capstone Project 1	3
	General Elective	3
	General Elective	3
Total CHs		18

Semester #8		
Course Code	Course Name	CHs
BAC 463	Digital Accounting & Auditing	3
BCP 462	Capstone Project 2	3
	Major Elective	3
	Major Elective	3
	General Elective	3
	General Elective	3
Total CHs		18

N.P: In addition to a summer training representing 6 credit hours, which is done during any summer vacation after the student has passed at least 51 credit hours.



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